

Committee(s)	Date:
Corporate Services Committee	31 May 2023
Subject: Corporate Services Committee Appointments to City of London Corporation Committees	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	We have access to the skills and talent we need. We inspire enterprise, excellent, creativity and collaboration.
Does this proposal require extra revenue and/or capital spending?	No
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of: Town Clerk and Chief Executive	For Decision
Report author: Matthew Stickley, Governance and Member Services Manager	

Summary

The appointments, composition, and terms of reference of the committees and bodies to which the Corporate Services Committee has appointing rights are reviewed annually.

The Corporate Services Committee makes appointments to the following committee:

- a) Joint Consultative Committee
- b) Senior Management Joint Consultative Committee¹
- c) Equality, Diversity & Inclusion Sub Committee
- d) Member Development and Standards Sub-Committee

Service by members of the Corporate Services Committee on other committees of the City of London Corporation allows for the coordinated development and scrutiny of Corporation decisions.

a) ¹ The Senior Management Joint Consultative Committee is more commonly referred to as the Senior [Officer] Remuneration Committee but is listed as it is within the Order of the Court.

Recommendations

1. To note the Finance Committee appointment of Steve Goodman as its representative to the Corporate Services Committee for the 2023-24 civic year, as agreed at its meeting of 16 May 2023.
2. To appoint to the **Joint Consultative Committee**:
 - a. The Chairman of the Corporate Services Committee
 - b. The Deputy Chairman of the Corporate Services Committee
 - c. The Finance Committee representative to the Corporate Services Committee
 - d. Four other Corporate Services Committee members
3. To appoint to the **Senior Management Joint Consultative Committee**:
 - a. The Chairman of the Corporate Services Committee
 - b. The Deputy Chairman of the Corporate Services Committee
 - c. The Finance Committee representative to the Corporate Services Committee
 - d. Four other Corporate Services Committee members
4. To appoint to the **Equality, Diversity & Inclusion Sub Committee**:
 - a. The Chairman of the Corporate Services Committee or their nominee
 - b. Any two other members of the Corporate Services Committee
5. To appoint to the **Member Development and Standards Sub-Committee**:
 - a. Any two other members of the Corporate Services Committee
6. To agree that the name of the Senior Management Joint Consultative Committee is reviewed in autumn 2023 as part of the wider annual review of the committee's terms of reference.

Main Report

Background

1. The bodies to which the Corporate Services Committee may make appointments are as illustrated at paragraphs 2-5, with the number of seats aligned to the roles of appointees where applicable, and with the appointments for the previous civic year listed for information:

2. Joint Consultative Committee

Seat	Position	2022-23 Corporate Services Committee appointee
1	Chairman of the Corporate Services Committee	Deputy Alastair Moss
2	Deputy Chairman of the Corporate Services Committee	Florence Keelson-Anfu
3	Finance Committee representative to the Corporate Services Committee	Steve Goodman
4	Any Corporate Services Committee member	Deputy Randall Keith Anderson
5	Any Corporate Services Committee member	Deputy Henry Nicholas Almroth Colthurst
6	Any Corporate Services Committee member	Deputy Charles Edward Lord, OBE JP
7	Any Corporate Services Committee member	Catherine Sidony McGuinness CBE

3. Senior Management Joint Consultative Committee

Seat	Position	2022-23 Corporate Services Committee appointee
1	Chairman of the Corporate Services Committee	Deputy Alastair Moss
2	Deputy Chairman of the Corporate Services Committee	Florence Keelson-Anfu
3	Any Corporate Services Committee member	Deputy Randall Keith Anderson
4	Any Corporate Services Committee member	Gregory Alfred Lawrence
5	Any Corporate Services Committee member	Deputy Charles Edward Lord, OBE JP
6	Any Corporate Services Committee member	Ruby Sayed
7	Any Corporate Services Committee member	Thomas Charles Christopher Sleigh
N/A	Finance Committee representative to the Corporate Services Committee	N/A ²

² See paragraphs 9 and 10.

4. Equality, Diversity & Inclusion Sub Committee

Seat	Position	2022-23 Corporate Services Committee appointee
1	Chairman of the Corporate Services Committee or their nominee	Deputy Alastair Moss
2	Any Corporate Services Committee member	Deputy Randall Keith Anderson
3	Any Corporate Services Committee member	Florence Keelson-Anfu

5. Member Development and Standards Sub-Committee

Seat	Position	2022-23 Corporate Services Committee appointee
1	Any Corporate Services Committee member	N/A
2	Any Corporate Services Committee member	N/A

4. The terms of reference for the aforementioned committees and bodies are appended to this report at appendices A-D.
5. To allow for coordination of ballots, members of the Corporate Services Committee are encouraged to submit expressions of interest ahead of the 31 May 2023 meeting of the committee.
6. Where the number of nominees to a committee exceeds the number of places available, appointments will be made in accordance with Standing Order 10 – Ballots. To aid the transaction of business at the meeting, it is recommended that the ballots are conducted, and votes then counted, by officers of the Town Clerk’s Department whilst the meeting continues, with the results announced by the Chairman at an appropriate interval in the meeting.

Changes from previous years

7. The Member Development and Standards Sub-Committee is a newly established sub-committee of the Policy and Resources Committee. The Sub-Committee is responsible for members’ learning and development and for standards, both of which previously sat within the remit of the Civic Affairs Sub-Committee. The full composition and responsibilities of the Member Development and Standards Sub-Committee can be found at Appendix D.
8. The Equality, Diversity & Inclusion Sub Committee, previously a joint sub-committee of both the Corporate Services Committee and Policy and Resources Committee, is a sub-committee solely of the Policy and Resources Committee for the 2023-24 civic year. However, the Corporate Services Committee retains the same appointment rights to the Equality, Diversity & Inclusion Sub Committee as in

previous years.

9. The Corporate Services Committee's terms of reference establish that the same number and structure of appointments shall be made to both the Joint Consultative Committee and Senior Management Joint Consultative Committee.
10. Although the number of appointments made to the Senior Management Joint Consultative Committee for the 2022-23 civic year was correct, the structure did not include the Finance Committee representative. For the coming civic year, the Corporate Services Committee appointments to the Senior Management Joint Consultative Committee should be in line with recommendations two and three of this report, namely:
 - The Chairman of the Corporate Services Committee
 - The Deputy Chairman of the Corporate Services Committee
 - The Finance Committee representative to the Corporate Services Committee
 - Any four other members of the Corporate Services Committee
11. It should be noted that the appointment of the Chairman and Deputy Chairman of the Corporate Services Committee to both the Joint Consultative Committee and Senior Management Joint Consultative Committee has been a longstanding convention but not one specified within the Corporate Services Committee's terms of reference as agreed by the Court of Common Council. It is recommended that the Chairman and Deputy Chairman are made as appointments to those committees for the coming civic year but that the appointments of these two roles are clarified in the Corporate Services Committee's terms of reference through the autumn 2023 terms of reference review.

Appendices

- A) Terms of Reference: Joint Consultative Committee
- B) Terms of Reference: Senior Management Joint Consultative Committee
- C) Terms of Reference: Equality, Diversity & Inclusion Sub Committee
- D) Terms of Reference: Member Development and Standards Sub-Committee

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